

Committee Responsibilities

District Representative

- 1) The District Representative shall represent the Association on the Executive Committee of the Missouri Association of Elementary School Principals and provide a line of communication between both organizations.
- 2) The District Representative shall attend the August Executive Committee Planning Meeting, the December MAESP/DESE Meeting, the March Executive Committee Meeting and the MAESP Spring Conference.
- 3) The District Representative must be an active member of MAESP and Northeast MAESP.
- 4) The District Representative shall report at the Northeast MAESP meetings.
- 5) The District Representative shall be elected to a three year term.

Public Relations Representative

- 1) The Public Relations Representative shall represent the Association on the Public Relations Committee of the Missouri Association of Elementary School Principals and provide a line of communication between both organizations.
- 2) The Public Relations Committee was created to publicize and focus on the good things that are happening in the principalship around the state as well as to identify and recognize MAESP principals
- 3) The fund raising arm of the committee tries to use logo items to promote visibility of the association and its members. The funds raised by the Public Relations underwrite the committee's costs and the profit becomes a part of the general revenue of MAESP.
- 4) The Public Relations Representatives shall get some prizes donated for the raffle to be held at the MAESP conference.
- 5) The Public Relations Representative shall sell raffle tickets at the conference.
- 6) The Public Relations Representative State Committee chairperson shall participate in the Distinguished Principal Selection Committee
- 7) The Public Relations Representative shall report at the Northeast MAESP meetings.
- 8) The Public Relations Representative shall attend the Public Relations Meeting in October and the MAESP Spring Conference in March.
- 9) The Public Relations Representative shall be an active member of MAESP and Northeast MAESP.
- 10) The Public Relations Representative shall be elected to a one year term.

Legislative Representative

- 1) The Legislative Representative shall represent the Association on the Legislative Committee of the Missouri Association of Elementary School Principals and provide a line of communication between both organizations
- 2) The Legislative Representative shall attend the Fall Legislative Meeting in October.
- 3) The Legislative Representative shall share information with the district concerning legislative bills before the House and Senate.
- 4) The Legislative Representative shall develop a calling tree or email list to inform NEMAESP members about upcoming bills and "needs to call."
- 5) The Legislative Representative shall be an active member of MAESP and Northeast MAESP.
- 6) The Legislative Representative shall report at the meetings.
- 7) The Legislative Representative shall contact legislators and invite them to attend the Northeast MAESP December meeting.
- 8) The Legislative Representative shall be elected to a one year term.

MAESP MSAPAC Representative

- 1) MSAPAC is a state level appointment, not a NE one.
- 2) The MAESP MSAPAC Representative shall represent all principals who are members (making a personal donation) to MSAPAC.
- 3) The MAESP MSAPAC Representative shall survey candidates for the Missouri Senate and House of Representatives, as well as state office holders.
- 4) The MAESP MSAPAC Representatives shall discuss their support of and stand on educational issues. At that time all voting members of MSAPAC vote on whether to endorse the candidate with or without funds.
- 5) The MAESP MSAPAC Representative shall involve approximately three meetings a year, with possibly more during election years. This past year we had a meeting to listen to Holden and Talents' educational platforms.
- 6) The MAESP MSAPAC Representative shall be an active member of MSAPAC, MAESP and Northeast MAESP.
- 7) The MAESP MSAPAC Representative shall report at the Northeast MAESP meetings.

Membership Committee

- 1) The Membership Committee Representative shall be an active member of Northeast MAESP.
- 2) The Membership Committee Representative shall report at the Northeast MAESP meetings.
- 3) The Membership Committee Representative shall contact principals who work in the northeast district and encourage them to join MAESP and NEMAESP organizations.
- 4) The Membership Committee Representative shall be elected to a one year term.

Distinguished Principal Committee

- 1) The Distinguished Principal Committee shall be charged with the selection of the Northeast District nominee.
- 2) The Distinguished Principal Committee shall be comprised of the preceding three Northeast District Distinguished Principal nominees.
- 3) The Distinguished Principal Committee members shall serve for three consecutive years.
- 4) The Distinguished Principal Committee chairperson shall be the member who is serving their third year on the committee.
- 5) The Distinguished Principal Committee shall present their selection to the general membership at the December meeting.
- 6) The Distinguished Principal Committee shall be an active member of the Northeast MAESP.

Nominating Committee:

- 1) The Nominating Committee shall be composed of the President-Elect and two other active members of the Association.
- 2) The Nominating Committee shall preview list of members to decide on possible candidates for office.
- 3) The Nominating Committee shall talk with members for possible candidate interest.
- 4) The Nominating Committee shall meet as a committee to discuss possible candidates.
- 5) The Nominating Committee shall contact the candidates for their interest.
- 6) The Nominating Committee shall present their candidates to the general membership at the February meeting.
- 7) The Nominating Committee members shall be an active member of the Northeast MAESP.