

North Andrew R-VI School District
2008 PROFESSIONAL DEVELOPMENT OPPORTUNITY

Name _____ Grade Level _____

Date of Event _____

Location of Event _____

Title of Learning Opportunity _____

Circle one: Inservice Workshop Seminar Class

Other _____

Explain how your attendance supports district CSIP or PDC Goals and how you plan to share learning (reflection paper, presentation, etc...):

APPROVAL: You must have both signatures.

Sherry Heckman, PDC Chairperson
(Amy Wolf, PDC Vice-Chairperson)

Administrator

Reason if denied _____

Complete portion above PRIOR to the event.

Expenses (Record prior to event if known)

Cost \$ _____ Substitute pay _____ x \$75 a day = \$ _____

Other \$ _____ Mileage _____ x 36¢ a mile = \$ _____

Meals \$ _____

TOTAL = \$ _____

KEEP ALL RECEIPTS AND ATTACH TO
THIS FORM TO RECEIVE REIMBURSEMENT

COMPLETED FORMS SHOULD BE TURNED IN TO PDC CHAIRPERSON