

# ***LUTIE HIGH SCHOOL***

## ***A+ SCHOOLS PROGRAM***

**Empowering all students to succeed in a changing world**



## **STUDENT CONTRACTS\***

**\*NOTE THERE ARE THREE CONTRACTS TO SIGN  
READ CAREFULLY**

# **A+ Schools Student Eligibility Requirement**

The student applicant of the A+ Schools Program, who meets the following requirements, may be eligible for state reimbursement for the cost of tuition while attending full-time any Missouri public community college or post-secondary vocational or technical school. These costs will be reimbursable only after secured federal financial assistance funds, that do not require repayment, have been applied. The incentive may be available for up to two years of attendance during the 4-year period following high school graduation.

## **Requirement 1: Enter into a written agreement with the high school to participate in the A+ Schools Student Financial Incentives Program.**

A student may enter into the agreement at any time during his/her four years of high school. Due to the requirement to accumulate peer tutoring/mentoring hours, it is recommended that the agreement be signed as early as possible.

## **Requirement 2: Attend a designated A+ School for three consecutive years prior to high school graduation.**

A student must attend Lutie R-VI High School (or another designated A+ school) during his/her sophomore, junior and senior years. The students' financial incentive is dependent upon Lutie R-VI High School being designated as an A+ School before the applicant graduates and the availability of state appropriations from the Missouri General Assembly. Earliest possible recipients will be 2010 graduates.

## **Requirement 3: Graduate from high school with a cumulative grade point average (GPA) of 2.5 or higher on a 4.0 scale.**

This average will represent the applicant's cumulative GPA that includes the freshman through senior years.

## **Requirement 4: Have at least a 95 percent attendance record for the four-year period.**

The applicant must have a 95 percent or better average attendance record for a four-year period: freshman through senior years. A student with a 94.9 percent or lower average will not be eligible.

## **Requirement 5: During the last three years of high school perform and document 50 hours of unpaid peer tutoring or mentoring.**

The following guidelines should be followed in the completion of this requirement:

1. All peer tutoring and mentoring activities will be designed to involve the A+ applicant with same or lower grade students in the school district.
2. Peer tutoring and mentoring activities will provide encouragement to students to set goals, stay in school, and strive for good grades and citizenship.

3. Peer tutoring and mentoring activities will be school-based, academic in nature, and under the sponsorship of the school. A list of approved tutoring/mentoring activities is provided to each A+ applicant.
4. The peer tutoring and mentoring must be supervised by a Lutie staff member.
5. The peer tutoring and mentoring activities may occur before, during, or after the school day and could be done during summer school.
6. The student tutor is responsible for turning in the time sheet to the A+ office at the beginning of each week for the previous week of tutoring.
7. The A+ Coordinator will maintain records of peer tutoring/mentoring hours that each applicant accumulates. Only activities that have been verified with a time sheet signature from the peer tutoring supervisor will be counted toward the 50-hour requirement.

**Requirement 6: Maintain a record of good citizenship and abstain from the unlawful use of drugs and alcohol, and avoided the use of tobacco products.**

In the effort to set forth the parameters of “good citizenship,” Lutie R-VI School District A+ Program participants should understand that the citizenship requirements will be followed in establishing and determining “good standing.”



**Lutie High School  
A+ Schools Citizenship Policy**

Students who sign an A+ contract for tuition reimbursement at any two-year Missouri public community college, post secondary vocational school, technical school or MSU/West Plains must maintain a record of good citizenship as defined in this policy for the duration of the contract period in order to qualify for financial assistance. Students must adhere to all school policies as well as local, state, and federal laws—both in and out of school.

Each student's citizenship record will be reviewed prior to the student being allowed to enter the A+ program. The outcome of this review will result in the student being (1) admitted into the A+ program (2) admitted into the A+ program for a probationary period, or (3) denied admittance into the A+ program.

It will be the responsibility of the Citizenship Review committee (composed of the high school principal, the A+ coordinator, and the high school counselor) to review each student's citizenship record on a semester basis. The semester review will result in one of the following outcomes for each student in the A+ program:

1. Continued enrollment
2. Probation
3. Removal from the A+ program.

If a change in student status within the A+ program is deemed necessary after this semester review, the A+ coordinator will conference with the student involved. Parents/guardians will be notified in writing that a conference has taken place and that the student's status in the program has changed. An incident report will be placed in the student's A+ file.

If a student is placed on probation, the probation period will be for an equivalency of one semester. During the probation period the student CANNOT receive ANY discipline referrals. If a discipline referral is received during the probation period, the student will automatically be removed from the program. Students are only allowed ONE probation period within the A+ Program.

Any student previously convicted of a felony will not qualify for participation in the A+ program. Any felony conviction during the contract period will automatically terminate the contract. Students will be required to demonstrate respect for authority, faculty, school property and fellow students. The following guidelines have been established in order to reflect good citizenship.

### **Student Appeal Process**

Upon notification of a change in student status within the A+ program, the student and his/her parents/guardians have **15 school days from the date of notification to file a written appeal** to the Appeals Committee (composed of the high school principal, the

A+ coordinator, the high school counselor, and two high school teachers). Written notification of the committee's decision will be provided to the student and parents/guardian.

To appeal the committee/s decision the parents/guardians have **10 school days to file a written appeal** with the superintendent of the Lutie R-VI School District. Written notification of the superintendent's decision will be provided to the student and parents/guardian.

To appeal the superintendent's decision, the parents/guardians have **10 school days to file a written appeal** with the Lutie R-VI Board of Education. The two previous appeals will also be submitted to the Board of Education. The appeal will be considered at the next regularly scheduled board meeting following receipt of the written notice. The decision of the Board will be final with no further appeal being permitted.

## **Level 1**

*\*Level 1 infractions of the Lutie High School Discipline Policy, as found in the student handbook, constitute automatic removal from the A+ program*

### **Level 1 Infractions**

Possession of or attendance under the influence of any unauthorized prescription drug, narcotic substance, counterfeit drugs and drug-related paraphernalia.

Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, counterfeit drugs and drug-related paraphernalia.

Assault of Staff Member—Use of physical force with intent to do bodily harm

Possession of a Weapon, as defined in Section 921 of Title 18 of the United States Code

Possession of; or under the influence of, alcohol.

## **Level 2**

*\*Level 2 infractions of the Lutie High School Discipline Policy, as found in the student handbook, constitute an automatic probationary period in the A+ program or may result in removal from the program.*

### **Level 2 Infractions**

Assault against another Student—attempting to cause injury to another, intentionally placing another person in reasonable apprehension of imminent physical injury.

Sexual harassment—unwanted sexual attention from anyone with whom the student may interact in the course of receiving an education in school or at school-sponsored activities.

Disrespectful Conduct or Speech—disrespectful verbal, written or symbolic language or gesture that is inappropriate to public settings directed at a staff member or toward a student.

Extortion—threatening or intimidating any student for the purpose of obtaining money or anything of value

Fighting—mutual combat in which both parties have contributed to the conflict either verbally or by physical action

Theft—Theft, attempted theft or willful possession of stolen property

Vandalism—Willful damage or the attempt to cause damage to real or personal belongings to the school, staff, or students

Truancy—absence from school without the knowledge and consent of parent/guardian and/or the school administration.

False Alarms—tampering with emergency equipment, setting off false alarms, making false reports

Gangs—Gang activities, whether verbal, written, or symbolic which substantially disrupts the education environment

Careless Driving—Driving on school property in such a way as to endanger persons or property

### **Level 3**

*\*Level 3 infractions of the Lutie High School Discipline Policy, as found in the student handbook, constitute a review for continued eligibility, probation, or removal from the A+ program after three of the following discipline infractions.*

#### **Level 3 Infractions**

Public Display of Affection—Physical contact between students that is inappropriate for the school setting

Use of Language that is Disparaging or Demeaning—Words of actions, verbal, written or symbolic meant to harass or injure another person

Use of Disruptive Speech or Conduct—conduct or speech, verbal, written or symbolic, which materially and substantially disrupts classroom work, school activities or school functions

Tobacco Possession or Use—possession of any tobacco products on school property, bus, or at any school activity

Bus Misconduct—Behaviors which endanger students riding the bus

Dress Code—Clothing or accessory items which may disrupt the educational environment

Electronic Devices— No student may have in possession on school grounds or on the bus a pager, headphones, or other electronic devices. Office must be notified of a parental approved cell phone and it must be turned off and in their locker during school hours.

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**We have read all of the above information and understand that violation of the Lutie High School A+ Schools Program Citizenship Policy could result in removal from the A+ Schools Program.**

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Student Signature

Date

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Parent/Guardian Signature

Date

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A+ Schools Coordinator's Signature

Date

**Lutie High School A+ Schools Program**  
**Peer Tutoring/Mentoring**  
**Contract**

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_ Graduation Date \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

I, \_\_\_\_\_, agree to perform fifty (50) hours of unpaid academic tutoring or mentoring of other students on school grounds and under the supervision of a Lutie staff member. I understand that I represent the school and will abide by all school rules and regulations while I am tutoring or mentoring. I understand that I must complete these hours of peer tutoring or mentoring in order to fulfill one of the requirements to receive financial incentives from the A+ Schools Program.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Lutie High School has developed the peer tutoring/mentoring program in response to the A+ Schools tutoring requirement, but the primary objective of the program is to enhance the success of all elementary and high school students by providing quality mentorship and academic assistance. The successful tutor must:

- Establish a positive, caring and sharing relationship with the student.
- Understand the student's basic interests.
- Strive to make learning an enjoyable experience
- Be patient and understanding
- Demonstrate professionalism by being punctual and dependable
- Honor the student's right to privacy
- Work with the supervising staff member in order to ensure success for both student and tutor/mentor