



Keytesville R-III Schools  
 27247 Hwy 5  
 Keytesville MO 65261-2401  
 660.288.3767  
 Fax: 660.288.3110

# Keytesville R-III Schools

Application for: \_\_\_\_\_ Certified Position \_\_\_\_\_ Classified Position \_\_\_\_\_ Substitute

*Keytesville R-III School District is an Equal Opportunity Employer*

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Other Name(s) Used \_\_\_\_\_ Social Security Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Numbers (s) \_\_\_\_\_

Date Available To Start \_\_\_\_\_ Position Applying For \_\_\_\_\_

**Educational Training:**

Type of School	Name & Location of School	Total Semester Hours	Major	Degree & Year Received
High School				
College/University				
College/University				
Business/Trade School				

**Work Experience:**

Employer Name & Location	Position	Dates of Employment	Supervisor & Phone Number	Work Performed & Reason for Leaving

**Please List 3 References:**

Name	Address	Phone Number	Occupation	Years Known

**Explain briefly why you are an excellent candidate for this position:**

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**Employment Questions:**

1. Have you ever been arrested for, charged with, or convicted of a felony or misdemeanor?  
(Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100)

\_\_\_\_\_  
2. Have you ever pleaded guilty or no contest to a felony or misdemeanor?  
(Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100)

\_\_\_\_\_  
3. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction, ever issued a determination of finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child?

\_\_\_\_\_  
4. Have you ever been asked to resign or failed to be re-employed?

\_\_\_\_\_

**Please explain any yes answers from above:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**READ CAREFULLY BEFORE SIGNING**

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.
3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Your application will be kept on file for one year.

*The Keytesville R-III School District does not discriminate on the basis of sex, race, creed, religion, color, national origin or handicap.*